



201 Chatham Street, LaGrange, GA 30240  
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1212/07

## **Request For Proposal**

### **PEST CONTROL SERVICES**

# **HOUSING AUTHORITY OF THE CITY OF LAGRANGE**

Assisted by the Department. Of Housing and Urban Development

**January 29, 2021**



## **STATEMENT OF WORK**

LaGrange Housing Authority invites interested Bidders to submit quotes in accordance with the solicitation documents. The purpose of this solicitation is to establish a three-year term contract for the purchase of Pest Control Services with the potential for a two-year renewal option.

The intent is to obtain the most cost-effective Pest Control Services while maximizing the quality and level of service. LHA is seeking qualified pest control companies to provide labor, materials, services, skills, supervision and necessary tools and equipment to ensure that Customer s facilities will be free of pests. Qualified companies must have the capability to perform and complete the services in all respects in accordance with the solicitation documents.

The contract term is anticipated to begin April 1, 2021 and to end March 31, 2022.

LHA operates two developments which are comprised of 420 conventional public housing apartments.

AMP 1                    The Phoenix, office location 201 Chatham St. Lagrange, Ga. 30240  
72 Townhouse units; a mix of 1 to 4-bedroom units with two storage facilities.

Administrative Office

Community Building

Maintenance Shop Building

Samuel F. Tucker Building (West Georgia Star Facilities)

Amp 2                    Phoenix Way, office location 611 Borton St. Lagrange, Ga. 30240  
93 Townhouse units; a mix of 1 to 4-bedroom units

Transportation Administrative Office

Common Buildings/common spaces operated by LHA:

Main Office, The Phoenix, 201 Chatham Street

SFT Multipurpose Building, 201B Chatham Street

Community Building, 207 Chatham Street

Maintenance Shop, 1102 Baldwin Street

Basement 17 Habersham Drive (unoccupied)

Basement 19 Habersham Drive (unoccupied)

Transportation Office, Phoenix Way, 611

Borton Street

Amp 3                    Phoenix Rising, office location 201 Chatham St. Lagrange, Ga.  
32 Townhouse units; a mix of 1 to 4-bedroom units

West Ga. Star

Property 1

205a & b Butler Street, Lagrange, GA 30240

Property 2

209a & 209b Butler Street, LaGrange GA 30240

Property 3  
1021a & 1021b Motley Street, LaGrange, GA 30240

Property 4                      Phoenix Crossing  
2 Homes located on Jordan Way, LaGrange GA 30240

Property 5  
501 Glenn Robertson, LaGrange GA 30240

The Housing Authority of the City of LaGrange shall provide access to treatment areas at prearranged servicetimes.

LHA reserves the right to reject any or all proposals or to waive any informality in the bidding, or select the proposal which in its opinion, is in the best interest of LHA No bid

shall be withdrawn for a period of 30 days subsequent to the opening of bids without the consent of LHA.

**SUPPLEMENTARY INSTRUCTIONS TO BIDDERS  
PEST CONTROL SERVICES FOR LHA**

1. Invitation for bids for pest control services are due on Monday, February 22, 2021 by 3:00 PM, ESDT, at which time all bids will be publicly opened and read aloud.
2. All bids must be signed by the authorized official of the firm. Bids may be rejected if they show any omissions, alterations or irregularities of any kind.
3. Provide a list of three references within the past three (3) years of similar size, including contact name and telephone number.
4. The contractor must furnish to the Housing Authority of the City of LaGrange a photocopy of the valid Georgia Department of Agriculture License under which pest control services will be performed.
5. Questions about how to interpret this RFP may arise, and if so, respondents should submit questions to the RFP, in writing by February 19, 2021 by 10:00 a.m. via email.
6. LHA reserve the right to amend the Scope of Work or submission requirements or any part of this RFP, prior to, or subsequent to the submission deadline.
7. If a written amendment is issued to all prospective vendors who were issued a copy of the RFP, and if necessary, based on the nature and extent of the amendment, LHA may extend the deadline. If subsequent, LHA shall issue a written amendment to all - those who submitted a proposal, and, if necessary, provide a date for submitting additional information based on the amendment. Absent an amendment by LHA, and minor omissions mentioned below, no modification to a vendor's submission shall be accepted after the submission deadline.
8. All proposals will become the property of LHA. LHA reserve the right, in their sole discretion, to cancel the RFP, reject any or all proposals, either in whole or in part with or with cause, and to waive any informality in the RFP process. Final awards will be subject to available funds.
9. LHA consider as non-responsible any vendor for which critical information is lacked or whose submission represents a substantial deviation from the requirements of the RFP.
10. LHA intends to enter into, with the selected firm, a fixed price agreement. The RFP will be for a three-year period with a two-year renewal options for a maximum of five years.